

**CITY OF EAST PROVIDENCE  
ECONOMIC DEVELOPMENT COMMISSION**

**Minutes of January 17, 2019  
Held In City Hall Conference Room A**

Present were Chairman Jonathan Killian, Frederick Radway, Maria Lindia, Michelle Martins Botelho, Dominic Leonardo and James Moran (staff).

The meeting was called to order at 7:00 p.m.

There were sufficient regular members present at the meeting for a quorum.

**New Business**

**Agenda Item 1. Approval of December 20, 2018 Minutes**

On a Motion by Mr. Radway and Seconded by Ms. Martins Botelho, the Commission unanimously voted to approve the December 20, 2018 Minutes as submitted.

**Agenda Item 2. Loan application of Colonial Mills**

Mr. Killian welcomed Colonial Mills President, Donald Scarlata and Gregg Scarlata to the meeting and explained the loan review process to them. The Commission entered into Executive Session to discuss the Colonial Mills loan application in detail with the applicant. Upon leaving Executive Session, the Economic Development Commission voted unanimously to approve the Colonial Mills loan application subject to the following:

- The loan amount shall be \$99,999;
- The term of the loan shall be 120 months;
- The rate shall be 20% below prime rate, calculated at the date of the closing and adjusted annually per changes in the prime rate. However, at no time shall the rate fall below 3%;
- The City shall take a second lien position behind the primary lending institution (Bank Five) on all real estate and property assets of Colonial Mills, Inc. and Scarlata Enterprises, LLC;
- A personal guarantee of Donald Scarlata, Gregory Scarlata and any other owners of record listed under the ownership records associated with Colonial Mills Inc. and Scarlata Enterprises, LLC;
- The applicant shall obtain all necessary regulatory permits associated with the improvements of the facility and that the work meet all other appropriate City and State regulations;
- The loan is subject to an annual 1% loan administration fee.

Mr. Moran indicated that he would contact the applicant with the terms of the loan.

**Agenda Item 3. Update on meeting with Waterfront Commission Executive Director.**

Mr. Moran stated that he had a discussion with Waterfront District Commission Executive Director Pamela Sherrill, who said that she would be happy to meet with the Commission to discuss the current efforts of the Waterfront Commission but that due to the Economic Development Commission and Waterfront District Commission meeting on the same evenings it would need to occur on another night. Mr. Moran asked the Commission if they would be willing to meet on another evening to allow Ms. Sherrill to attend. The Commission agreed to meet on another mutually convenient evening in February to accommodate Ms. Sherrill's schedule. Mr. Moran said he would ask Ms. Sherrill what evenings were good for her and he would contact Commission members to finalize this date and schedule the meeting.

**Agenda Item 4. Other Business for Discussion**

There was no other business discussed.

**Adjourn:** The Commission voted to adjourn the meeting at 7:55 pm

Signed: *James Moran*  
Recording Secretary